

# Water / Sewer Utility Service Application



Application Date: \_\_\_\_\_

*See Instructions*

**Account Name\***

Items with an **asterisk (\*)** are required.

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

or, COMPANY NAME \_\_\_\_\_

**Phone Number\*** \* **Contact Phone Number** - A 'Contact Phone Number' is required in order to be able to alert customers about leaks, service or safety issues, or any other matters relating to customer's water service. This is not shared information.

CELL PHONE # \_\_\_\_\_

HOME PHONE # \_\_\_\_\_

WORK PHONE # \_\_\_\_\_

**Address\*** \* **A 911 Service Location must be provided.**

**Email Address:** \_\_\_\_\_

\***SERVICE ADDRESS: (911 Service Location)**

\***BILL TO ADDRESS (if different):** Where bill is sent

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Residential      Business      (Check which apply)      Rent      Own

Does the residence or business have a water well on the property?      YES      NO

Which type of waste water system (sewer) does the residence or business have?      septic system      other      none

When do you want your water service to start?

\_\_\_\_\_ **ASAP (As soon as possible)** or, \_\_\_\_\_ **Date**

(Note- Billing for services does not begin until service is available. When service is turned on billing will begin.)

## Water and Sewer Fees & Charges

Water Deposit:      \$ 50.00  
Water Tap\*:      \$750.00\*  
Processing Fee:      \$ 35.00  
Sewer Tap:      \$225.00\*  
Disconnect for non-payment \$55.00

\***Note for New Water or Sewer Taps:** If line extensions, road or creek crossings, or other non-standard obstacles are encountered, other additional costs may be incurred for aid in cost of providing services. Water Taps, larger than the standard residential, are priced upon request. Please check for details on line extensions or larger services.

## Typical Water and Sewer Costs of Service

→ **Deposit & Fees at existing locations:**

Water Deposit: ..... \$50.00  
Processing Fee: ... \$35.00  
Total ..... \$85.00

→ **Deposit & Fees at new locations:**

Water Tap: ..... \$750.00 \*  
Water Deposit: ... \$ 50.00  
Total .... \$800.00 \*

→ **Sewer Tap Fees ... \$225.00 \***

\*See Note **Minimum Tap Fee – Additional Charges May Apply**

## **SERVICES CALCULATOR.....**

DEPOSIT .....	\$50.00	\$ _____
PROCESS FEE .....	\$35.00	\$ _____
WATER TAP.....	\$750.00*	\$ _____
SEWER TAP.....	\$225.00*	\$ _____
OTHER Charges .....		\$ _____
<b>Total Due ....</b>		<b>\$ _____</b>
<b>Paid ....</b>		<b>\$ _____</b>
<b>Balance ....</b>		<b>\$ _____</b>

Sign/Firme aquí \_\_\_\_\_

Cash / Ck # \_\_\_\_\_ Date Paid \_\_\_\_\_

Driver's License # or ID # **REQUIRED** \_\_\_\_\_ **DOB** \_\_\_\_\_

I understand the **Customer Service Agreement** section of this **Service Application** and that an inspection of the service location is necessary to ensure compliance with Regulatory Requirements and that the information provided is true.

# UPPER LEON RIVER MUNICIPAL WATER DISTRICT

Customer Act # \_\_\_\_\_  
*(for office use only)*

**SERVICE AGREEMENT for (Customer Name)** \_\_\_\_\_

**I. PURPOSE.** The UPPER LEON RIVER MUNICIPAL WATER DISTRICT ('ULRMWD' or 'Water System') is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private water distribution system construction or configuration. The purpose of this service agreement is to notify each customer that plumbing restrictions are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the ULRMWD will begin service. In addition, when service to an existing connection has been suspended or terminated, ULRMWD will not reestablish service unless it has a signed copy of this agreement.

**II. PLUMBING RESTRICTIONS.** The following undesirable plumbing practices are prohibited by State regulations.

- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
- B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
- C. No connection which allows water to be returned to the public drinking water supply is permitted.
- D. No pipe or pipe fitting which contains more than **0.25% lead** may be used for the installation or repair of plumbing at any connection which provides water for human use.
- E. No solder or flux which contains more than **0.2% lead** can be used for the installation or repair of plumbing at any connection which provides water for human use.

**III. SERVICE AGREEMENT.** The following are the terms of the service agreement between **UPPER LEON RIVER MUNICIPAL WATER DISTRICT AND**

**CUSTOMER'S NAME: (please print)** \_\_\_\_\_

- A. ULRMWD will maintain a copy of this agreement as long as the Customer and/or the premises are connected to the Water System and in all cases no less than 10 years.
- B. The Customer shall allow their property to be inspected for possible cross-connections and other undesirable plumbing practices. These inspections shall be conducted by the Water System or its designated agent prior to initiating service and as needed thereafter. The inspections shall be conducted during the Water System's normal business hours.
- C. The Water System shall notify the Customer verbally, or in writing, of any cross-connection, or other undesirable plumbing practice, which have been identified during the initial inspection or the periodic re-inspection.
- D. The Customer shall immediately correct any undesirable plumbing practice on their premises.
- E. Customer is responsible for protection of Customer's premises from pressures that may be excessive to Customer's facilities.
- F. The Customer shall, at their expense, properly install, test, and maintain any backflow prevention devices required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.

**IV. ADDITIONALLY.** I (or we) do affirm that all customer information required by Upper Leon River MWD, and thus submitted, is accurate and factual as of the date of this agreement, and that in the event of any material change as to billing address or customer responsibility I (or we) will promptly notify the General Office of Upper Leon River MWD by phone, in person, or by mail. Address and phone number is as follows:

**Upper Leon River MWD**  
**2250 Highway 2861**  
**Comanche, Texas 76442**  
**Phone: (254) 879-2258 or FAX (254) 879-2020**  
**General Office Hours are 8:00 a.m. to 4:30 p.m. Monday thru Friday**

**V. ENFORCEMENT.** If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, either terminate service or a required appropriate backflow prevention device will be properly installed, tested, and maintained at the service connection. Any costs associated with compliance or enforcement of this agreement shall be an expense of the Customer.

**CUSTOMER'S SIGNATURE:** \_\_\_\_\_

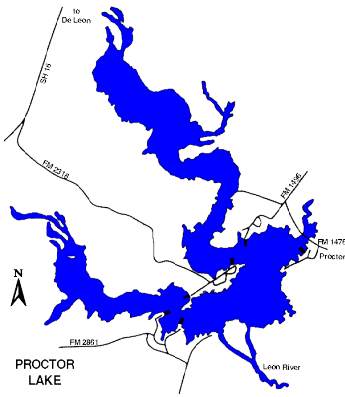
**DATE:** \_\_\_\_\_

*(for office use only)*

**Customer Account #:** \_\_\_\_\_

**SERVICE LOCATION:**

BK \_\_\_\_\_ SEQ \_\_\_\_\_



# Water / Sewer Utility Service Application

We appreciate your time and effort in completing the “Water / Sewer Utility Service Application.” This most recently revised application will provide the information needed to begin processing this request for service.

## 1st page

- The top 1/2 of the form, items shown in “red,” is information you the customer provides.
- The highlighted middle section is for reference and an example of charges.
- The bottom of the form, items shown in “blue,” are for office use only.

**Signature Line** highlighted on bottom of *APPLICATION*...must be completed

## 2nd page

- This is a “Service Agreement” that requires the Customer’s Name in two (2) places, a Signature, and a signature date. These items are highlighted in “red.”
- Items in blue or marked “office use” are for Upper Leon River MWD office use only.

**Signature Line** highlighted on bottom of *SERVICE AGREEMENT*...must be completed

## Where SIGNATURES are REQUIRED:

- On-line or via e-mail.... If you have the capabilities to digitally affix a signature to the application, that will print on the application form, it will be accepted as complete via e-mail. Otherwise, print out form and sign. Return by scanning and sending by e-mail or you may use regular mail to return application.
- Application by Regular Mail, FAX [(254) 879-2020], or Other.... Please print the application with the requested information completed (items shown in “red”), sign where indicated, and mail, FAX, or deliver the application form to the General Office.

**NOTE:** If you have accessed this form on-line at the Upper Leon River MWD website located at [www.ulrmwd.com](http://www.ulrmwd.com), or have received it via e-mail, please be advised that the form is “fillable” and information may be inserted from your PC.

The blanks, or “fields,” may be completed using the “TAB” key to enter and move to the next field.

For your other questions or assistance, please contact us at the General Office phone number (254) 879-2258 from 8a.m. to 4:30p.m., Monday thru Friday.